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| **PM-03-PS01: Plan schedule management** |

Topic elements to be covered include:

1. Plan schedule management

**Resources:**

|  |  |
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| **Knowledge** | **Information from Project Manager Curriculum** |
| National Curriculum Framework | 121905000-KM-04, Project Time Management  KM-04-KT01: Plan schedule management |

The facilitator will provide you with a project charter and the WBS for a project from the previous Practical Module. Using these documents, create a Schedule Management Plan for the project. Use the template in your Learner Guide.

Use the space provided for your plan:

**Observation Checklist**

**Check that the following is accomplished:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | | **Checked (Yes=5**  **No=0)** | **Comment: where did you find the evidence?** |
| IAC0101 All documented project schedule data is accurate and compiled in the required format | |  |  |
| IAC0102 Time scales are appropriate and in line with project activities | |  |  |
| IAC0103 The purpose of using schedules is described | |  |  |
| IAC0104 Different project schedules are described according to organisational requirements | |  |  |
| IAC0105 A systematic thinking approach is applied when completing the task | |  |  |
| **Name of member** |  | | |
| **Signature** |  | | |
| **Date** |  | | |
| **Total** | | | **/25** |

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| **Facilitator signature** |  | **Date** |  |